**Joe Lombardo**

***Governor***



**Joy Grimmer**

***Director***

**Bob Ragar**

***Deputy Director***

STATE OF NEVADA

**DEPARTMENT OF ADMINISTRATION**

**NEVADA COMMISSION FOR WOMEN**

**515 E. Musser Street, Suite 100│ Carson City, Nevada 89701**

**Phone: (775) 531-3144 │** [**admin.nv.gov/CommissionforWomen**](https://admin.nv.gov/CommissionForWomen/)

# **MEETING NOTICE AND AGENDA**

Name of Organization: Nevada Commission for Women

Date and Time of Meeting: August 28th, 2024 @ 9:00am

Location of Meeting: 7251 Amigo St, Suite 120

Las Vegas, NV, 89119

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**Zoom**

(Due to time limits on Zoom there will be 3 links)

<https://zoom.us/j/93938803037?pwd=FSv0iH7Ns7yWIJrYZsrHnk4Z9e7xwI.1>

<https://zoom.us/j/94054158393?pwd=MtUq1jF5lGy5Mg1bP26uIbfTJwoeIv.1>

<https://zoom.us/j/97761017580?pwd=tZxNa9Aa8VInNsc44tgC0p82Nfw02N.1>

Below is an agenda of all items to be considered. **Action may be taken on items followed by the words “For Possible Action.”**

1. **Call to Order- Chair Brown**
2. **Roll Call- Amberly Johnson**

**Present in Person: Chair Tina Brown, Commissioner Celena DiLullo, Commissioner Kathleen Taylor, Commissioner Destiny McDoniel, Amberly Johnson, and Trendi Miller**

**Via Zoom: Commissioner Dionne Proper, Commissioner Nichole Loar, Lynda Barr, Katie Armstrong, Deputy Director Bob Ragar**

1. **Public Comment- Chair Brown**

Public comment will be taken during this agenda item. Comments may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comment on specific agenda items. Comments may be discussed by the Commission, but no action may be taken on matters presented by the public that are not already on the agenda marked for action. The matter may be placed on a future agenda for action.

No Public Comment at this time

1. **Approval of Agenda – Chair Brown** (***For possible action***)

The Commission will review the agenda and may take action to approve the agenda for August 28, 2024. The Commission may remove items from the agenda, continue items for consideration or take items out of order.

The August 28,2024 Agenda was approved.

Approved Motion: Commissioner McDoniel,

Second Commissioner Taylor

Passed Unanimously

1. **Approval of Minutes – Chair Brown** (***For Possible Action***)

Commission minutes may be approved from the February 23,2024 meeting.

Minutes approved; Approved Motion: Commissioner Taylor, Second Commissioner DiLullo, Passed Unanimously

1. **Presentation on Commission Rules and Regulations by Deputy Attorney General Katie Armstrong** (***Informational***)

**The first link is to the Nevada Open Meeting Law Manual that the AG’s Office puts together.  The last edition is from 2012, so there has been some changes since then, but this is a good guide for the members to review.**

[**Microsoft Word - Open Meeting Law Manual June 2012.doc (nv.gov)**](https://ag.nv.gov/uploadedFiles/agnvgov/Content/About/Governmental_Affairs/OML_Portal/omlmanual.pdf)

**The second link is to the actual Open Meeting Law found in Chapter 241 of the Nevada Revised Statutes.**

[**NRS: CHAPTER 241 - MEETINGS OF STATE AND LOCAL AGENCIES**](https://www.leg.state.nv.us/NRS/NRS-241.html)

**The second link is to the actual Open Meeting Law found in Chapter 241 of the Nevada Revised Statutes.**

[**NRS: CHAPTER 241 - MEETINGS OF STATE AND LOCAL AGENCIES**](https://www.leg.state.nv.us/NRS/NRS-241.html)

DAG Armstrong recommended going to NRS 233i through the links and reading. Pointed out

* 10 Members per Statute
* Duties/ Powers of the Commission
* Meetings can be no less than Quarterly
* 5 members must be present to hold a meeting

The Commission does have money and can receive grants and gifts

Another important meeting law 241 to read as the Commission

Biggest take away is these meetings are to make the Commission transparent to the public and also applies to any subcommittee appointed by the NCFW to look into or be apart of anything

The NCFW Commissioners are allowed to be at the same social gatherings but may not interact in groups larger than 5 at a time.

Stick to the agenda when holding meetings and when there is an email sent out reply to just the sender.

Commissioner McDoniel “how do we find money amount that the Commission has?”

Amberly will get ahold of the NCFW funds amount

1. **Social Media update and decision on who will keep current** **(*For Possible Action*)**

Motion for Amberly to create a new Facebook and run all social media

Commissioner Dilullo- Motion

Commissioner McDoniel- Second

Chair Brown- All in favor- Yes passed unanimously

1. **Ideas for hosting a Women’s Leadership Panel/Lunch in March for Women’s History Month (*For Possible Action*)**

The public had started reaching out when the Commission was last truly active. Chair Brown asked for a motion to approve Women’s Leadership Panel with guest speakers like someone from different industries like: Gaming, Politics, Sports, and Education. Commission McDoniel – these would be women who spoke on how they came into their industries and moved up. Commissioner Taylor had the idea of making the Panel go with the Women’s History Month theme for 2025. Commissioner Dilullo asked “who will ask the questions to the panel and can one of us do it? Was thinking we can have 1 or 2 nonprofit for women come speak about their organizations. Commissioner Proper gave the 2025 Women’s History Month theme: Celebrating Women who tell our story.

Chair Brown asked how are we going to keep momentum of planning for March panel if we are only meeting quarterly. There are 7 women organizations we can get with and see if they will participate. We need to push forward immediately.

Come up with a Subcommittee for March Panel- add to next agenda

Motion to approve March panel idea

Commissioner McDoniel- Motion

Commissioner Taylor- 2nd

All in favor- yes passed unanimously

1. **Ideas on who will be speakers during Panel/Lunch in March (*For Possible Action*)**

Commissioner McDoniel with the idea for women with stories from her company as her CEO of global gaming is female and she can pull people to see if they will speak.

Chair Brown gave order to have everyone think of a couple speaker ideas to bring to next meeting and choose then.

Commissioner Dilullo agreed that having nonprofits speak is a great idea

1. **Funding for Panel/ Lunch in March (*For Possible Action*)**

The exact budget will be received from Amberly once its built for the Fiscal Year 2025.

Do we pay the speakers?

Commissioner Taylor- we will ask the speakers to do it “in kind”

Chair Brown asked do we pay for lunch?

Commissioner Proper recommends asking for lunch to be provided “in kind” and also asked if we can ask for donations to the nonprofits, we have speak but we need to find out the regulations on that.

Agenda item to be added for next meeting: iron out details so when we ask the speakers we have the what, when, when. Need to iron out before asking especially if we want to hold the panel on the 8th or 9th- the National Women’s DAY. Must have plan so we don’t have Cart before the Horses.

We will vote on a date next meeting. Add to next agenda

Commission Proper suggested this be a free event with request of donations. She mentioned that a “good lunch” can run up in money especially if we are wanting to make sure its memorable. Suggested asking for ‘in kind’ support.

Commissioner Taylor was in agreeance that this is the first event for the Commission and wants it to be memorable. Had the idea that the NCFW members with DAG Katie Armstrong possibly be the panel. See it as a “fireside chat” meet your commissioners. This will help make the public aware we are here. Also had the idea of having contract (partner) with female owned businesses in the food industry to promote themselves and cater event

Commissioner McDoniel agrees with the idea of ‘Fireside Chat’ and think it a good idea each Commissioner bring someone to speak as well

Commissioner Dilullo idea to do have it in beginning of March to capture an audience. Date for vote next meeting

Commissioner Proper suggested having guest speakers after the Commissioners and having it be a ‘Happy Hour’ type of event with appetizers instead of full meals. She understands Chair Brown wants ‘butts in seats’ to say it nicely. Also suggests 2-3 speakers

Commissioner Taylor said she knows of a fabulous space at UNLV called the Harry Reid Black Fire Innovation Center on Sunset in Las Vegas. Mentioned the space is beautiful with a kitchen, breakout area, space for panel with elevated stage. Asked if we have a nonprofit designation 501c or 1400 because we are not nonprofit.

Chair Brown -Motion for approval for all discussed to add to agenda

McDoniel- Motion

Dilullo- 2nd

Passed Unanimously

1. **Young Women’s Leadership Conference ad purchase for brand awareness (*For possible action)***

Commissioner Taylor explained that she was approached to participate in the conference which she says sounds just like the Panel we are trying to put on. This conference speaks to our mission and builds up young women in community. It is an all-day event. The school district students invited. This is a great opportunity to promote the Commission.

Chair Brown agrees that if 400 people go to the conference that’s a great way to promote the Commission and proposes purchasing the Full-Page ad.

Commissioner McDoniel agreed that is a great idea.

DAG Armstrong mentioned that there needs to be specific amount stated when asking for motion.

Chair Brown- Motion to purchase full-page ad for $1,000.00

Commissioner Taylor- Motion

Commissioner Dilullo- 2nd

Passed Unanimously

1. **Commissioner Updates- (*Informational*)**

Chair Brown- Amberly do you have any questions or items?

Amberly- requests all Commissioners to send updated contact information

1. **Public Comment- Chair Brown**

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No public Comment

1. **Adjournment**

**Nevada Commission for Women**

Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

All times are approximate. The chairperson reserves the right to take items in a different order or to combine two or more agenda items for consideration to accomplish business in the most efficient manner. The chairperson may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The chairperson may call for a break.

We are pleased to make reasonable accommodations for members of the public with disabilities and who wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Nevada Commission for Women staff at (775) 684-0299 as soon as possible, and no later than 24 hours prior to the time of the meeting.

\*Support material provided and posted to the Commission for Women website, and updates to support material will be posted at Commission Meeting August 2024-NCFW. Support material for this meeting may be requested from the Recording Secretary at 775-684-0299 or [ncfw@admin.nv.gov](mailto:ncfw@admin.nv.gov). Per NRS 241.020 the agenda must be posted at the principal office of the public body or at the physical location of the meeting. This agenda closes three days prior to the Commission Meeting.

Notice of this meeting was posted online at [www.notice.nv.gov](http://www.notice.nv.gov)

Notice of this meeting and supporting materials are available on or after the date of this notice at <https://admin.nv.gov/Boards/Women/Meetings/2023/2023_Meetings/>.